

City of Redmond, Washington

Purchasing Division, M/S: 3SFN

15670 NE 85th Street

PO Box 97010

Redmond, WA 98073-9710

Invitation for Bid

The City of Redmond is currently soliciting bids for the free and clear purchase of a Class A Pumper Fire Engine.

IFB-10189-10/MWS

The City of Redmond, Washington requests interested parties to submit bids for the above referenced Invitation for Bid.

Scope of Work

The City of Redmond is soliciting bids for the purchase of one Class A Pumper Fire Engine with optional prices for accessories and two optional units possibly to be ordered within 12 months after award of this unit (2011). Minimum city requirements are based on information known to the city and are included as **Attachment B, Specifications**. The bid specifications represent the City's best knowledge and most complete understanding of the requirements. The City of Redmond purchase order terms and conditions, included herein as **Attachment C, Standard Terms and Conditions** shall govern this purchase. Pricing is to be submitted on **Attachment A, Bid Pricing Sheet**.

Any questions regarding this solicitation or specifications are to be submitted in writing to the Purchasing Agent.

Mandatory Pre-Bid Meeting: Tuesday, March 23, 2010; 10:30 AM, McRedmond Room, 3RD Floor, City Hall: There will be a mandatory pre-bid meeting held to discuss the procurement. Please provide any technical questions or request for clarifications in writing no later than 2 days before the pre-bid meeting.

Due Date/Time

3:00 PM (local time) on Wednesday, May 5, 2010. The City of Redmond – Purchasing Division must receive bids no later than said date and time. Bids received after such time will be returned unopened. Responses may be mailed or hand delivered to the City of Redmond, Purchasing Division, MS: 3SFN, 15670 NE 85th Street, PO Box 97010, Redmond, WA 98073-9710.

Delivery/Product Completion Requirements

Provide pricing for delivery of vehicle to the City of Redmond.

Shipping terms to be **FOB Destination**, with delivery provided by the Seller to a location within the City of Redmond.

The City of Redmond reserves the right to conduct progress production inspections at the manufacturing facility at a time that supports the City of Redmond's resources.

Supplier will make the vehicle and appropriate technical personnel available for these meetings.

Response Requirements & Format

The City requires five (5) printed response copies, unbound, and not exceeding 10 pages, (double sided) in length. Technical Specification response sheets do not count against the 10 page requirement. The City requires all bids include the following:

- **Bid Submittal Sheet:** A completed City of Redmond "Bid Submittal Sheet" (Attachment A) for the vehicle being proposed.
- **Specification Sheet:** A completed city specification (**Attachment B**) sheet for the vehicle being proposed.
- **Production Schedule:** A proposed production schedule showing major milestones to include completion date.
- **On-Time Delivery Report:** A report showing the percentage of on-time deliveries for Class A Pumpers over the past five (5) years. Show the number of units delivered and how many were delivered on time, and the number not on time, and how many days late or early.

Selection & Award

All interested suppliers are requested to provide their bid requested herein to the City of Redmond at the stated address by the deadline given. Selection criteria shall be determined by price, compliance to specification, warranties offered and proposed production schedule including completion. Please clearly identify any exceptions to the specifications to include price impact when submitting your bid.

In order for the bid to be deemed responsive, any exception to the specification must be acceptable, equal to or of comparable value.

Bid price, compliance to the specification, warranties offered, and production schedule with major milestones and completion date will be used to determine the most responsive bid.

The City intends to award a purchase order for the vehicle to the firm that provides the bid that is the most responsive and meets all of the evaluation criteria listed below as determined by the City's selection committee:

Evaluation Criteria	Weight
Price	80 points
Compliance with Specification	10 points
Warranties offered	5 points
Production Schedule	5 points

The City of Redmond reserves the right to reject any or all bids, and to waive any irregularities or information in the evaluation process. The final decision is the sole decision of the City of Redmond, and the respondents to this formal request have no appeal rights or procedures guaranteed to them.

Cooperative Purchase

The City of Redmond has entered into intergovernmental (Interlocal) purchasing agreements pursuant to RCW 39.34 with other governmental agencies under which either party may make purchases at the other party's accepted bid price. By submitting an offer, the Supplier/Contractor agrees to make the same bid terms and price, exclusive of freight, available to other governmental agencies. Only those public agencies that have complied with the requirements outlined in RCW 39.34 are eligible to use this contract. Further, the public agency accepts responsibility for compliance with any additional or varying laws and regulations governing purchase by or on behalf of the public agency in question. A purchase by a public agency shall be affected by a purchase order from the public agency, directed to the Supplier/Contractor or other party contracting to furnish goods or services to the City of Redmond. The City of Redmond will not accept any responsibility for purchase orders issued by other public agencies.

This offer of cooperative purchasing shall be extended by the Contractor to cover the city's contract duration (for any subsequent purchase agreements/contracts resulting from this IFB) or 30 days post award (for one time purchases).

Questions/Inquiries

Please direct any questions concerning this Invitation for Bid, the city's specifications to the evaluation process to the agent listed below. No other city official or employee is empowered to speak for the city with respect to this acquisition. Any information obtained from any other source shall not be binding and may disqualify your proposal.

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